Revenue Cycle Management

Scheduling
Patient Registration
Medical Records Management
Charge Capture
Patient Billing
Claim or Claims Management
Contract Management
Receivables Management
Collections
Analytics

Enterprise Resource Planning

Finance Management
Supply Chain Management
Human Capital Management
Decision Support
Systems Management

Decision Support

Episodes of Care
Utilization-Based Costing
Reporting & Analytics
Revenue Modeling

Revenue Cycle Services

Access Management
Health Information Management
Claims Process
Self-Pay Collections
Revenue Cycle Auditing
Provider Relations & Analytical Support
Management Reporting Services
Administrative Support Services

Scheduling

Save time by optimizing and automating even the most extreme, complex scheduling procedures.

Patient Registration

Automate insurance eligibility checks to prevent claim denials and delays and determine patient ability to pay upfront.

Medical Records Management

Streamline workflow for HIM staff with abstracting, DRG and chart tracking tools. Interface to encoder products to ensure accuracy.

Charge Capture

Interface with key clinical, lab and pharmacy systems for accurate billing. Reduces cost to collect with intrinsic tools to streamline billing and manage complex contract relationships.

Patient Billing

Produce consolidated billing statements internally or through a contracted service provider. Provides tangible efficiencies through exception-driven processing and work-flow.

Claim or Claims Management

Connect directly with payers or clearinghouses to expedite claim processing. Adds ease and speed to exchange of information with payers and clearinghouses.

Contract Management

Administers managed care contracts, calculates reimbursement, and actualizes the value of accounts receivable. Give your facility an edge with advanced reporting and modeling.

Receivables Management

Zero-out accounts and ascertain cash flow quickly and efficiently.

Collections

Workflow-based collection components help automate the process from beginning to end. Process claims cleanly on the first pass with worklists and rules-based editing to ensure timely payments.

Analytics

In-depth examination of the revenue stream. Know who, what, when, and where you're likely to encounter issues and how cash flows throughout the organization.

Dashboards with historical, current, and predictive views of business operations along with Payer Performance Scorecard which provides insight to Financial Classes and associated payers with key performance indicators and detailed drill-downs.

Solid business process logic, cutting-edge functionality, total integration, and an all-inclusive range of easy-to-use features built into every Affinity ERP application.

Affinity ERP is designed around making staff more productive and business processes more efficient.

Finance Management

Fully integrated ERP system reviews and validates financial and statistical information from subsystems and automatically consolidates information for reporting.

- Financial & Statistical General Ledger with automated Budget Variance Justification process
- Accounts Payable with automated Invoice Approval Workflow
- Asset Management
- Non-Patient Accounts Receivable

Supply Chain Management

Minimize inventory costs and maximize efficiency with a comprehensive supply chain that connects customers, vendors, supplies and assets to invoices and reporting for a comprehensive overview. Includes document scanning throughout the process and is fully integrated with Accounts Payable and General Ledger to support a paperless workflow.

- Materials Management
  - Purchasing
  - Receiving with barcode scanning
  - Issuing
  - Inventory Control
- Requisitioning with online approval process
- Patient Supply Scanning to create patient charges and automated supply requisitioning
- Contracting
- E-Commerce

Human Capital Management

Supporting your entire employee workflow from staff recruitment to professional development, time tracking to payroll and benefit calculation, our Human Capital suite integrates seamlessly with the GL and Budgeting modules.

- Position Manager
- Online Recruitment
- Applicant Management
- Human Resources
- Employee Self Service
- Time & Attendance
- Payroll
- Regulatory Reporting *(ACA, W2, PBJ, EEOC, OSHA, etc)*

Decision Support

Puts critical financial and statistical data at your fingertips — in a customizable user-friendly format. Gives support at every stage, from planning to reporting and analysis

- Cost Accounting
- Patient Costing
- Budgeting
- Discovery EIS

Discovery EIS is fully integrated with finance, materials management, payroll, and other core business applications. It significantly decreases paperwork, data re-entry, errors, delays, and unnecessary effort and costs.

Systems Management

Eliminates third-party costs and reduces ERP IT footprint with simplified single or multi-tenancy deployments using automated tools.

- Integration Manager
- System Manager
- Data Manager
- IT Manager
- ERP Messaging
- Schema Location Editor
- Security Manager
- Server Update Wizard
- System Manager
- XML Location Editor
- Workflow Manager

Episodes of Care

Episode of Care links teams from financial, decision support, IT, payer negotiations, clinical and service lines (both inpatient and outpatient) and physician alignment, so the Decision Support system can model and analyze episodes to deliver a clear profitability picture.

- Give financial teams the ability to define and identify episodic relationships, monitor and model episode-based costs in existing episodic relationships
- Identify and track patients across the care continuum
- Distinguish between related and unrelated medical events
- Leverage pre-built governmental-bundle definitions (21 total - BPCI and CJR bundles included)
- Model user-defined episodic relationships such as transplant cases and series patient types
- Analyze profitability, cost, resource consumption and daily utilization by phase for the continuum of care

Utilization-Based Costing

Allocating expenses based on the supplies, services, resources and drugs consumed by individual patients isn't humanly possible. So we have an AI to track actual costs.

A smart meter for health care that gives granular insight into department, tool, and team member usage. Utilization-based Costing provides a "smart" hospital, customized and supported by experience.

Reporting & Analytics

Expenses reports that aggregate and synthesize micro usage from across the health care business.

Revenue Modeling

- Hospital and Physician Contract Modeling
- Flexibility to model user-defined pricing algorithms for complex terms
- Standard industry normative pricing algorithms, including risk limiters, and multiple price list modeling
- Automation for "on demand" reporting and analysis throughout negotiations
- Unlimited "what-if" scenario capabilities to identify the impacts of changes to terms.
- Reporting capabilities to produce succinct executive level reports contrasting current actual vs. expected
- Contractual compliance monitoring and reimbursement recovery
- Underpayment identification and recouping capabilities

Access Management

- Referral Management
- Preregistrations/Precertification/Preauthorization
- Insurance Discovery Verification
- Patient Liability Estimation
    - Patient Financial Counseling
- POS Collection Communications

Health Information Management

- Coding & Auditing
- Charge Master Development & Ongoing Updating
- Clinical Documentation Improvement
- Transcription - Outsourced

Claims Process

- Electronic Claims Submission
- Insurance Follow-Up
- Payment Posting - ERAs & Paper
- Payer Relations
- Credit Balance Auditing

Self-Pay Collections

- In-house Collections -60 -90 Days
- Call Center Collections
- Automated Telephonic Collections
- Credit Balance Auditing

Revenue Cycle Auditing

- Third Party Liability *(Subrogation)*
- Underpayment Identification & Recovery
- Zero Balance Audits
- Denial Management

Provider Relations & Analytical Support

- Managed Care Contracting
- Provider Enrollments & Revalidations
- Credentialing Support
- Contract Mgmt & Modeling *(ongoing)*
- Legacy A/R Management

Management Reporting Services

- Creation of Customized Client Dashboards
- Accurate, timely, & client friendly reporting tools
- Detail – Summary or "drillable" data to users where business decisions are made

Administrative Support Services

- Accounts Payable Processing
- General Accounting
- Monthly Financial Reporting
- Monthly, Quarterly & Annual Budget to Actual Variance Analysis by Account, Cases & Payor
- Financial Analysis *(ad hoc)*
  - Case Costing
  - Line of Business Analysis
  - New Service Offerings
- Medicare & Medicaid Cost Reporting & Subsequent Audit Support
- Quarterly & Annual Independent Financial Audit Support
- Annual & Quarterly Income & Property Tax Support